***MINUTES OF MEETING***

***PAPERLESS PROJECT REPORT REVIEW***

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| **PURPOSE** | **FREIGHT OUTWARD** |
| **DATE** | **27/09/2024 TIME (10:30TO12:00 PM)** |
| **LOCATION** | **MINI CONFERENCE ROOM** |
| **ATTENDEES** | **MR. SUKANTA NAYAK VP(IT)**  **MR. HR SOTMON GM-AUDIT**  **MR. MAHESH KALKAR GM-IT**  **MR. VK PANDEY DGM-F&A**  **MR. HAMID ALI AGM(IT)**  **MR. KAILASH VERMA MARKETING**  **MR SUNIL TIWARI MARKETING**  **MR AKASH AGRAWAL F&A**  **MR PARAG SURASHE SAP-SD**  **MR. RAJKUMAR SINGH F&A**  **MR. PAWAN RAO AUDIT**  **MR. PRATEEK SHUKLA MT(EDP)** |

***DISCUSSION/ ACTION POINTS***

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| **S.No.** | **Discussion/ Action points** | **Responsibility** | **Target Date** | **Remarks** |
|  | one vehicle can have multiple invoices in this case there will be multiple Workorder. |  |  |  |
|  | Workorder and SES are generated simultaneously. |  |  |  |
|  | IF There is requirement sales can made a part of Nimble Screen. |  |  |  |
|  | SAP will provide webservices to the Nimble. |  |  |  |
|  | Freight outward data will be taken from SAP. |  |  |  |
|  | Freight payment will not be on the basis of SES. |  |  |  |
|  | Shipment cost is not included in the SES. |  |  |  |
|  | HRMS will be integrated in the nimble. |  |  |  |

ABBREVIATIONS:

* SES: service sheet